

Page _____ of _____
 Customer # _____
 Customer P.O. # _____
 Order Date _____
 Salesperson _____
 VG Reorder # _____
 Ship Date: _____
 UPS Ground NDA Early AM Speedee
 2nd Day Air NDA Saturday Pick-up
 Next Day Air Deliver
 Other: _____

Company Name _____ Ship To (if different) _____ Blind? **Y** **N**
 Address _____ Name _____
 City _____ State _____ Zip _____ Address _____
 Contact _____ City _____ State _____ Zip _____
 Ph. # _____ Fax # _____ Attn: _____ Ph.# _____
 E-mail _____ Special Instructions _____

File(s) to be E-mailed or Uploaded: _____

Line #	Type Style	Color	Size (H x L Inches) At=Area Mh=Minimum Act=Actual Mx=Maximum L=Letter Height	Case U u C c O o S s	Options (Use Codes Below)	Vehicle Info: Make _____ Model _____ Year _____ Color _____ COPY	Price Each	QTY.	TOTAL
			H						
			L						
			H						
			L						
			H						
			L						
			H						
			L						
			H						
			L						
			H						
			L						
			H						
			L						
			H						
			L						
			H						
			L						
			H						
			L						

OPTIONS:
 A. Slant Right (15° unless otherwise noted) H. Positive Arc (frown) J. Negative Arc (smile)
 B. Slant Left (15° unless otherwise noted) K. Reverse Weed
 C. 1 Color Outline (Hollow) L. Mirrored Image
 D. 2 Color w/Outline M. Large & Small Caps
 E. Fade (TB*, BT, LR, RL) N. Half-tone
 F. Shade Shadow (LL**, LR, UL, UR)
 G. Drop Shadow (LL, LR, UL, UR)

ADDITIONAL INSTRUCTIONS:
 (Include Line #)



*TB indicates Top to Bottom, LR indicates Left to Right and so forth
 **LL indicates Lower Left, UR indicates Upper Right and so forth